



AGENDA

June 18, 2018 • 7:00 p.m.
 Wattsburg Area Elementary School

I. Call to Order – Dr. Andy Pushchak, Board President

- A. Pledge
- B. Roll Call:
 - Mr. Eric Duda Dr. Bill Hallock Mr. Josh Paris
 - Mrs. Julie Pikiwicz Marty Pushchak Mrs. Brenda Sandberg
 - Mr. Aaron Snippert Mrs. Amanda Thayer-Zacks Dr. Andy Pushchak
- C. Approve Agenda
- D. Approve Minutes from the May 21, 2018 Regular Board Meeting and the June 11, 2018 Work Session.

II. School Reports

III. Guest and Citizen Comments

- A. All visitors will be recognized and directed by the Board President.
- B. Visitors that have requested to be on the agenda are limited to 10 minutes.
- C. Visitors not on the agenda must sign the visitor’s log and are limited to 5 minutes.

IV. Superintendent’s Report – Mr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$5,530,717.89
 - Capital Projects:
 - [Cafeteria Report](#): \$12,440.89
 - Bills
 - [Exhibit A1](#) Checks Already Written: \$24,040.23
 - [Exhibit A2](#) General Fund Bills: \$304,874.53
 - [Exhibit A3](#) Checks Already Written: \$93,702.63
 - [Exhibit B](#) Cafeteria Bills: \$24,231.21
 - Exhibit B1 Cafeteria Checks Already Written: \$
 - Exhibit C Capital Project Fund Bills:
 - [Exhibit D](#) SHS Activity Fund Report: \$71,353.05
 - **Motion:** To approve the reports, payments and invoices as presented.

VI. Legal Advisement – Dr. Andy Pushchak

VII. Finance – Mr. Marty Pushchak

F – 1 (A) Adoption of the General Fund Budget for 2018-2019

- **Motion:** To adopt the [General Fund Budget for the 2018-2019](#) fiscal year in the amount of \$29,740,045.00 as outlined.

F – 2 (A) Real Property Tax

- **Motion:** To approve the Real Property Tax Resolution:
Resolved, that the Wattsburg Area Board of School Directors does hereby levy for the school fiscal year July 1, 2018, to and including June 30, 2019, on each dollar of the total assessment of all real property in the Wattsburg Area School District comprised of the Borough of Wattsburg and Townships of Amity, Greene, Greenfield and Venango in the amount of 19.1858 mills or \$1,918.58 on each one hundred thousand (\$100,000) dollars of assessed valuation of taxable property for general school purposes and the payment of teachers' salaries and rentals to school authorities.

F – 3 (A) Per Capita Tax

- **Motion:** To approve the Per Capita Tax Resolution:
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of five (\$5.00) dollars as provided for in the Public School Code of 1949 (Section 679) as amended during the Period July 1, 2018 and ending June 30, 2019.

F – 4 (A) Act 511 Per Capita Tax

- **Motion:** To approve the Act 511 Per Capita Tax Resolution:
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of (\$5.00) dollars as provided for in the Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2018 and ending June 30, 2019.

F – 5 (A) Earned Income Tax (Wage Tax) Resolution

- **Motion:** To approve the Earned Income Tax (Wage Tax) Resolution:
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues an earned income tax, to be levied in the amount of one percent (1%) on salaries, wages, commissions and other compensation earned during the period July 1, 2018 and ending June 30, 2019, on all residents of the Wattsburg Area School District who have attained the age of eighteen (18) years and older, and on the net profits earned during said periods from business, professions or other activities conducted by residents of the said District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as a The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq.

F – 6 (A) Realty Transfer Tax

- **Motion:** To approve the Realty Transfer Tax Resolution
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues a Realty Transfer Tax, to be levied in the amount of one percent (1%) on Transfers beginning July

1, 2018, and ending June 30, 2019, of real property or any interest in real property situated within the Wattsburg Area School District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq.

F – 7 (A) Local Services Tax

- **Motion:** To approve the Local Services Tax Resolution
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the privilege of engaging in an occupation within the limits of the Wattsburg Area School District, who have attained the age of eighteen (18) years and older, a Local Services Tax in the amount of ten (\$10) dollars as provided in The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2018 through June 30, 2019.

F – 8 (A) Act 1 Exclusion Resolution

- **Motion:** To approve the Act 1 Exclusion Resolution - Homestead/Farmstead as outlined in [Exhibit E](#).

F – 9 (A) Request for Proposals

- **Motion:** To direct the administration to develop and distribute a Request for Proposal (RFP) for management of the school district food service program.

VIII. **Building and Grounds – Mr. Aaron Snippet**

IX. **Personnel – Mrs. Brenda Sandberg**

P – 1 (A) Memorandum of Agreement

- **Motion:** To approve the Memorandum of Agreement between WASD and WEA to establish a Cross Country 1st Assistant Coach salary as outlined in [Exhibit F](#).

P – 2 (A) Resignations

- **Motion:** To approve the following resignations:
 - Cecilia Polumbo from Summer School Teacher effective June 8, 2018.
 - For the purpose of retirement:
 - Deborah Hirst, Cook WAEC effective June 7, 2018
 - Christine Chapman, Elementary Teacher effective June 8, 2018
 - Leslie Drumm, Special Education effective June 8, 2018
 - Dolores Zawistowski, Elementary Teacher effective June 8, 2018
 - Julie Canter, Science Teacher effective June 30, 2018
 - Amy Heyer, Mathematics effective June 30, 2018
 - Cecilia Polumbo, Science Teacher effective June 30, 2018
 - Lisa Zarger, School Nurse effective June 30, 2018

P – 3 (A) Conference Requests

- **Motion:** To approve the following conference requests:
 - Vicki Bendig and Guy White to attend Serenic Software Explorations 2018, October 28-31, 2018 in Atlanta, GA. Estimated cost: \$3,700. Funds from Business/Admin Travel.
 - Cheryl Krider and Stephen Carter to attend TeacherCon, July 22-27, 2018 in Phoenix, AZ. At no cost to the district.

P – 4 (A) Tuition Reimbursement

- **Motion:** To approve the tuition reimbursement requests as outlined [Exhibit G](#).

P – 5 (A) Leave Request

- **Motion:** To approve the following Leave Requests:
 - Family Medical Leave of Absence for Victoria Pawlak, beginning September 26, 2018 through October 12, 2018
 - Family Medical Leave of Absence for Therese Elder beginning June 4, 2018.

P – 6 (A) Summer Help

- **Motion:** To approve Fred Kunselman as Maintenance Summer Help at \$10.00/hour effective June 19, 2018 through August 24, 2018.

P – 7 (A) Appointments

- **Motion:** To approve the following appointments.
 - Ronald Rairie as WAMS/SHS piano tuner/repair technician for the 2018-2019 school year at a rate not to exceed \$800.
 - Mark Alloway as concert accompanist for the 2018-2019 school year at a rate not to exceed \$1,900.
 - Halley Ottaway as Elementary Teacher, Masters, Step 3, \$44,437 effective August 22, 2018.
 - Lauren Geniesse as Elementary Teacher, Masters, Step 3 \$44,437 effective August 22, 2018.

P – 8 (A) Attendance at Meetings

- **Motion:** To approve attendance for travel reimbursement for all PDE related meetings and the following meetings for the 2018-2019 school year:
 - Superintendent
 - Curriculum Meetings
 - Federal and Special Program Meetings
 - Superintendent Advisory Meetings
 - Other District related meetings
 - Assistant to the Superintendent
 - Curriculum Meetings
 - Federal and Special Program Meetings
 - Other District related meetings
 - Professional Development and other job related meetings as approved by the Superintendent
 - Business Administrator
 - PSBO Meetings
 - Business Administrators' Meetings
 - Federal and Special Meetings
 - Other District related meetings
 - Principals
 - Erie County Principals' Meetings for all principals.
 - Special Education Supervisor
 - Special Education Supervisor Meetings
 - Child Nutrition Director
 - PRFSD Meetings

- SNAPA Quarterly Meetings
- Erie County Food Service Directors' Meetings
- PASBO Conferences/Trainings
- Plant Operations and Transportation Supervisor
 - Plant Operations Supervisors' Meetings
- Superintendent Secretary
 - Personnel meetings
 - Certification meetings
 - Superintendent Secretary's meetings
- Tim Malinowski
 - Cyber Meetings
- Systems Information Specialist
 - A/CAPA Meetings
 - PIMS/Penndata
- Athletic Director
 - District 10 and the Erie County Athletic meetings
- School Psychologist
 - Erie County Special Education for School Psychologists meetings
- Speech/Language Pathologist
 - Special Education Speech/Language Pathologist meetings
- Discovery Teacher
 - Gifted/Talented Meetings and required trainings

X. **Policy – Mrs. Julie Pikiewicz**

PL – 1 (A) Second Reading Policies

- **Motion:** To approve the second reading of the following policies as outlined:
 - Policy 105 Curriculum - [Exhibit H](#)
 - Policy 138 Language Instruction Education Program for English Learners - [Exhibit I](#)
 - Policy 239 Foreign Exchange Students - [Exhibit J](#)
 - Policy 906 Public Complaint Procedures - [Exhibit K](#)
 - Policy 918 Title I Parent and Family Engagement - [Exhibit L](#)

XI. **Curriculum – Dr. Bill Hallock**

C – 1 (A) Science Techbook

- **Motion:** To approve the purchase of the Discovery Science Techbook for grades 4 and 5 for the 2018-2019 school year.

XII. **Technology – Mr. Josh Paris**

XIII. **Transportation – Mr. Eric Duda**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting

| Group Requesting: | Date: | Destination: | Estimated Cost: | Funds By: |
|-------------------|----------------------------|----------------------|-----------------|-----------|
| Kindergarten | Thursday, October 11, 2018 | Port Farms Kuhl Hose | \$460.00 | PTO |
| Kindergarten | Friday, October 12, 2018 | Port Farms Kuhl Hose | \$460.00 | PTO |

| | | | | |
|--------------------------------|---------------------------|-----------------------------|----------|--------------------|
| 8 th Grade Students | Friday, October 5, 2018 | Bayfront Con. Center | \$780.00 | Student Activities |
| ESY Special Education Students | Summer 2018 | TBD | TBD | Special Education |
| AFJROTC | Sunday, September 2, 2018 | Cleveland Lakefront Airport | \$450.00 | ROTC |

XIV. **Athletic/Extra-Curricular – Mrs. Amanda Thayer-Zacks**

AE – 1 (A) Marching Band Appointments

- **Motion:** To approve the following Summer Band Appointments:
 - Bryan Lewis – Marching Band Director, Step 4, \$3,325
 - Megan Winstead – Assistant Director, Step 2 \$2,072
 - Steve Winstead – Woodwind Instructor \$1,050
 - Jill Szustak – Band Front Advisor – Step 6, \$2,561
 - Emily Rzepka – Assistant Guard Instructor not to exceed \$1,050
 - Summer Howard – Assistant Guard Instructor not to exceed \$1,050
 - John Cooper – Assistant Percussion Instructor \$1,050

AE – 2 (A) Volunteer List

- **Motion:** To approve Amber Lyons, Kevin Lyons, and Vanessa Webb as additions to the WASD Volunteer List.

AE – 3 (A) Extra-Curricular Appointments

- **Motion:** To approve the extra-curricular appointments for 2018-2019 as outlined in [Exhibit M](#).

AE – 4 (A) Athletic Resignation

- **Motion:** To accept the resignation of Ryan Murphy, Football 2nd Assistant effective May 31, 2018.

AE – 5 (A) Open Positions

- **Motion:** To approve the opening of positions football other assistant 7/8 effective May 31, 2018.

AE -6 (A) Coaching Appointments

- **Motion:** To approve the fall coaching appointments for 2018-2019 as outlined in [Exhibit N](#).

XV. **Miscellaneous**

M – 1 (A) Surplus Items

- **Motion:** To declare items as surplus as outlined in [Exhibit O](#).

XVI. **Erie County Technical School – Mr. Eric Duda**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**

